

Ashuganj Power Station Company Ltd

Power Plant Training Centre (PPTC)

Annual Training Plan 2023-24

Human Resource Development Division, APSCCL

Name of the Month	Sl. No.	Course Code	Course Name	Duration (Day)	No. of Participant	Target group	Training period (DD/MM/YY)	
July 2023	1	OHS-1	Occupational Health, Safety & Environment, First Aid & Fire Fighting System.	2	20	Staff	18/7/2023	19/7/2023
	2	OM-1	E-filing	1	12	Officer	25/7/2023	
	3	RE-1	Renewable Energy Technologies	1	25	Officer	31/7/2023	
August 2023	4	OHS-2	LoTo, Work Permit, Crane Operation	1	20	Officer	10/8/2023	
	5	IT-1	Cyber Security Awareness	1	15	Officer	7/8/2023	
	6	OPN-1	Power Plant Operation (Part-1: GT & HRSG)	2	15	Officer	16/8/2023	17/8/2023
	7	OM-2	APSCCL Employees Service Rules Laboure Law and Corporate Relationship.	1	20	Staff	29/8/2023	
September 2023	8	FM-1	PPR-2008 & Financial Analysis	1	25	Officer	5/9/2023	
	9	OPN-2	Power Plant Operation (Part-2: ST & BOP)	2	20	Staff	10/9/2023	11/9/2023
	10	OPN-3	Operation & Maintenance works of Lube Oil Supply and Cooling Water System in a Power Plant	2	20	Officer	18/9/2023	19/9/2023
	11	OM-3	শুদ্ধাচার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	23/9/2023	
	12	OPN-4	Operation and Electrical Maintenance works of BFP, CEP, CCWP, ACWP/OCWP, Instrument Air Compressor & CWP	2	20	Staff	25/9/2023	26/9/2023
October 2023	13	OPN-5	Power Plant Operation (Part-1: GT & HRSG)	2	20	Staff	10/10/2023	11/10/2023
	14	OM-4	E-Filing	1	12	Staff	16/10/2023	
	15	OM-5	সেবা প্রদান প্রতিশ্রুতি কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	18/10/2023	
	16	OM-6	তথ্য অধিকার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	18/10/2023	
	17	OPN-6	Operation and Maintenance of HVCB, GCB, Unit Transformer, Unit Auxiliary Transformers & EDG	2	20	Officer	22/10/2023	23/10/2023
	18	MM-1	Mechanical Maintenance works of BFP, CEP, ACWP/OCWP, CCWP & CWP	2	20	Staff	25/10/2023	26/10/2023
	19	EM-1	Electrical Maintenance works of Generator, SFC, SEE & DC power system.	2	20	Staff	29/10/2023	30/10/2023
November 2023	20	OM-7	অভিযোগ প্রতিকার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	5/11/2023	
	21	OM-8	শুদ্ধাচার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	5/11/2023	
	22	OHS-3	Occupational Health, Safety & Environment, First Aid & Fire Fighting.	2	25	Officer	8/11/2023	9/11/2023

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November 2023	23	FM-2	PPR-2008, PPA-2006 & DFP-2017 of APSCL	1	25	Officer	12/11/2023	
	24	OHS-4	KPI Security, Firefighting, and safety Procedure for security staff.	2	15	Staff	14/11/2023	15/11/2023
	25	OPN-7	Basic Operation Principle of Water Treatment Plant	2	20	Staff	22/11/2023	23/11/2022
	26	OPN-8	Power Plant Operation (Part-2: ST & BoP)	2	20	Officer	27/11/2023	28/11/2023
December 2023	27	OPN-9	Operation & Maintenance works of HRSG in a power plant.	1	20	Officer	4/12/2023	
	28	OM-9	ই-গর্ভনেস ও উদ্ভাবন কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	6/12/2023	
	29	OPN-10	Operation & Maintenance works of Lube Oil Supply and Cooling Water System in a Power Plant	2	20	Staff	10/12/2023	11/12/2023
	30	RE-2	Renewable Energy Technologies	1	25	Officer	17/12/2023	
	31	MM-2	Mechanical Maintenance works of BFP, CEP, ACWP/OCWP, CCWP & CWP	2	20	Officer	27/12/2023	28/12/2023
	32	IT-2	Cyber Security Awareness	1	20	Officer	31/12/2023	
January 2024	33	OM-10	APSCL Employees Service Rules Laboure Law and Corporate Relationship.	1	25	Officer	7/1/2024	
	34	OPN-11	Operation and Maintenance of HVCB, GCB, Unit Transformer, Unit Auxiliary Transformers & EDG	2	25	Officer	9/1/2024	10/1/2024
	35	OM-11	জাতীয় শুদ্ধাচার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	13/1/2024	
	36	OPN-12	Power Plant Operation (Part-2: ST & BOP)	2	25	Staff	16/1/2024	17/1/2024
	37	OM-12	অভিযোগ প্রতিকার কর্মপরিকল্পনা বাস্তবায়ন	1	35	Officer	21/1/2024	
	38	OHS-5	LoTo, Work Permit, Crane Operation	1	20	Staff	24/1/2024	
	39	OPN-13	Operation and Electrical Maintenance works of BFP, CEP, CCWP, ACWP/OCWP, Instrument Air Compressor & CWP.	2	20	Officer	30/1/2024	31/1/2024
February 2024	40	IT-3	Computer Training on MS office, Word, Excel, and Power Point, APSCL Website.	1	12	Staff	4/2/2024	
	41	FM-3	Financial Management for Power Sector	1	20	Officer	7/2/2024	
	42	OPN-14	Introduction and Working Principle of a Smart Grid.	1	25	Officer	10/2/2024	
	43	OHS-6	KPI Security, Firefighting, and safety Procedure for security staff.	2	15	Staff	14/2/2024	15/2/2024
	44	OM-13	ই-গর্ভনেস ও উদ্ভাবন কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	25/2/2024	

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February 2024	45	OM-14	তথ্য অধিকার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	25/2/2024	
March 2024	46	OPN-15	Power Plant Operation-1 (GT & HRSG)	2	20	Officer	3/3/2024	4/3/2024
	47	EM-2	Maintenance works of a Sub-station	2	20	Staff	10/3/2024	11/3/2024
	48	MM-3	Mechanical Maintenance works of Gas Turbine & Steam Turbine.	2	20	Staff	19/3/2024	20/3/2024
	49	PM-1	Project Formulation & Implementation	2	20	Officer	24/3/2024	25/3/2024
	50	OM-15	E-Filing	1	12	Officer	28/3/2024	
April 2024	51	EM-3	E & IC works on SPPA T3000	2	15	Officer	2/4/2024	3/4/2024
	52	MM-4	Mechanical Maintenance works of HVAC system of a power plant.	2	20	Staff	7/4/2024	8/4/2024
	53	OM-16	APSCL Employees Service Rules Labour Law and Corporate Relationship.	1	20	Staff	17/4/2024	
	54	IT-4	Digital Office Solution	1	20	Officer	23/4/2024	
	55	OPN-16	Introduction and Working Principle of a Smart Grid.	1	20	Officer	28/4/2024	
	56	OM-17	শুদ্ধাচার কর্মপরিকল্পনা বাস্তবায়ন	1	40	Officer	30/4/2024	
	57	OM-18	অভিযোগ প্রতিকার কর্মপরিকল্পনা বাস্তবায়ন	1	35	Officer	30/4/2024	
May 2024	58	OPN-17	Operation & Maintenance works of Lube oil Supply & Cooling Water System in a power plant.	2	20	Officer	6/5/2024	7/5/2024
	59	RE-3	Renewable Energy Technologies	1	25	Officer	12/5/2024	
	60	OPN-17	Power Plant Operation (Part-2: ST & BOP)	2	20	Staff	15/5/2024	16/5/2024
	61	MM-5	Mechanical Maintenance work of Water Treatment Plant	2	25	Officer	21/5/2024	22/5/2024
	62	FM-4	Custom Assessment, Goods Delivery Procedure, CD VAT, Tax & AIT.	1	25	Officer	28/5/2024	
June 2024	63	EM-4	Maintenance works of Transformers, 400V, 6.6KV, 11KV, 132kV, 230KV, 400KV bus system & GIS.	2	20	Officer	4/6/2024	5/6/2024
	64	MM-6	Mechanical Maintenance works of BFP, CEP, ACWP/OCWP, CCWP & CWP	2	25	Staff	18/6/2024	19/6/2024
	65	FM-5	Financial Management for Non-Finance Officer	1	20	Officer	22/6/2024	
	66	OHS-7	Occupational Health, Safety & Environment, First Aid & Fire Fighting.	2	20	Staff	25/6/2024	26/6/2024

Proposed by:

Manager (HRD) (Addl. Charge)
APSCCL

Approved by:

Managing Director
APSCCL

